

Move Out Cleaning Checklist

PLEASE USE THIS CHECKLIST TO COMPLETE YOUR FINAL CLEANING. EACH ITEM MUST BE PROPERLY CLEANED TO ENSURE A SUCCESSFUL MOVE OUT.

Please note:

- If your fridge has a water filter you must show a receipt and proof of filter change at time of move-out. You can choose to have us change the filter, but it will be deducted from the security deposit. Please send a receipt for the filter.
- If you have a dishwasher, washer, or dryer provided in your unit you are required to run a cleaning cycle with a disinfectant tablet. You can purchase the cleaning tablets online. Please send a picture of this being placed in the appliance with the receipt for the product, or we will complete, and the cost will be deducted from the security deposit.
- If you have an animal in the unit per the lease agreement the carpets must be professionally shampooed. Receipt of service must be presented, or we will schedule, and the cost will be deducted from the security deposit.
- Professional cleaning is available if you wish to simply move out and not worry about the rest. Pricing depends on unit size. Inquire with us about pricing and scheduling.

AREA	CHECK
Entrance Way	
Carpet/Floor/Lino	
Woodwork/BSbrds/Doors	
Walls/Ceiling/Switch/Outlet Cvrs	
Bulbs/Fixtures	
Closets/Shelving	
Living Room	
Carpet/Floor/Lino	
Walls/Ceiling/Switch/Outlet Cvrs	

Woodwork/Bsbrds/Doors	
Bulbs/Fixtures	
Drapes/Blinds/Rods	
Windows/Tracks/Sills/Screens	
BB Heater/Heater/Vents	
Closets/Shelving	
Dining Room	
Carpet/Floor/Lino	
Walls/Ceiling/Switch/Outlet Cvrs	
Woodwork/Bsbrds/Doors	
Bulbs/Fixtures	
Drapes/Blinds/Rods	
Windows/Tracks/Sills/Screens	
BB Heater/Heater/Vents	
Closets/Shelving	
Kitchen	
Carpet/Floor/Lino	
Walls/Ceiling/Switch/Outlet Cvrs	
Woodwork/Bsbrds/Doors	
Windows/Tracks/Sills/Screens	
BB Heater/Heater/Vents	
Drapes/Blinds/Rods	
Stove Outside/Oven/Racks/ Light	
Drip Pans/Burners/Under Pans	
Stove Console/ Under Drawer	
Refrigerator	
Dishwasher Inside/Out	
Range Hood/Filter/Light	
Sink/Faucet/Drain/Disposal	
Drawers In/Out/Fronts	
Cabinets/Fronts/Shelves	
Counter Tops	
Bathrooms	
Carpet/Floor/Lino	

Walls/Ceiling/Switch/Outlet Cvrs	
Woodwork/Bsbrds/Doors	
Drapes/Blinds/Rods	
Windows/Tracks/Sills/Screens	
BB Heater/Heater/Vents	
Bulbs/Fixtures/Fan	
Med. Cabinet/Mirrors	
Tub/Shower Faucet	
Shower/Tub Walls/Door	
Sink/Drain/Faucet	
Counter Top/Cabinets In/Out	
Towel/Soap/TP Holder	
Toilet In/Out	
Bedrooms	
Carpet/Floor/Lino	
Walls/Ceiling/Switch/Outlet Cvrs	
Woodwork/Bsbrds/Doors	
Drapes/Blinds/Rods	
Windows/Tracks/Sills/Screens	
BB Heater/Heater/Vents	
Bulbs/Fixtures/Fan	
Closet Shelving/Doors	
Staircase/Hallways	
Stair/Banister	
Carpet/Floor/Lino	
Walls/Ceiling/Switch/Outlet Cvrs	
Woodwork/Bsbrds/Doors	
Drapes/Blinds/Rods	
Windows/Tracks/Sills/Screens	
BB Heater/Heater/Vents	
Bulbs/Fixtures/Fan	
Closet Shelving/Doors	
Smoke Detector/Batteries	
Utility Room	
Hookups/Faucets/Tubs	
Cabinets In/Out	

Carpet/Floor/Lino	
Walls/Ceiling/Switch/Outlet Cvrs	
Woodwork/Bsbrds/Doors	
Drapes/Blinds/Rods	
Windows/Tracks/Sills/Screens	
BB Heater/Heater/Vents	
Bulbs/Fixtures/Fan	
Closet Shelving/Doors	
Fireplace/Wood Stove	
Condition	
Sliding Doors/Screens	
Condition	
Basement/Garage/Storage	
Floors/Lights	
Walls/Ceilings	
Windows/Screens	
Doors/Locks/Remote	
Switch/Outlet Covers	
Keys Returned	
Front/Back Doors	
Garage Door Openers	
Storage	
Mail	
Additional Comments	

Most commonly missed areas

- Inside and outside of washer and dryer. You must vacuum out the dryer vent and clean rubber ring in washing machine.
- Inside of oven and oven drawer
- Ceiling fans must be wiped
- Window Seals

Recommended Cleaning Supplies

Rags (Microfiber cleans best)

Paper Towels

Broom and Mop

Vacuum

Bucket

Toilet Brush/Pumice Stone

All Purpose Cleaner

Toilet Bowl Cleaner

Glass Cleaner

CLR or calcium, lime, rust remover

Magic Erasers (Multi surface cleaner-easily removes dirt/scuffs)

SHAPE * MERGEFORMAT

Residential Portfolio

(406) 540-8040